



The Center *for* Healthy Minds

APPOINTMENT REMINDERS

As a courtesy patients will be reminded of their scheduled appointment the day before the appointment.

Please indicate how you would prefer to receive reminders(Please only select **one**):

Text (number) _____

Phone call (number) _____

Email (address) _____

If you do not wish to be reminded of appointments, please let my secretary know.

Please understand that reminders are a courtesy to help patients remember their appointments. They are not an opportunity to cancel an appointment. Cancellations must be given 48 hours prior to the appointment or they will be charged in full. Additionally, if you do not receive a reminder prior to your appointment, or you do not get the message, YOU are still responsible for your appointment. Dr. Rothbort's policy requiring 48 hours notice for cancellations allows patients with urgent matters or emergencies to be seen in a timely fashion.

Patient/Parent Signature

Date